

****EXTERNAL POSITION OPENING****

PUBLIC AREA CLEANING (8am-4pm)



RATE OF PAY: Depending upon experience
LOCATION: Seven Clans Casinos –Thief River Falls, MN
OPENS: May 3, 2018
CLOSES: Until Filled

SCOPE OF POSITION

Under the general supervision of the Public Area Supervisor is responsible for assigned duties of Seven Clans Casino/TRF.

DUTIES AND RESPONSIBILITIES

- Assists with overall cleaning of building providing a safe and sanitary environment for guests and associates. Serves as primary communication link to notify Supervisor of happenings.
- Assists with general maintenance of public areas duties such as: cleans floors using broom, mop and wax; cleans rooms, hallways, lobbies, lounge, rest rooms, corridors, elevators, stairways, locker rooms and other areas as assigned; cleans rugs, carpets, upholstered furniture and draperies.
- Dusts furnishings and equipment. Polishes metalwork. Washes walls, ceiling and woodwork. Washes windows, door panels and sills. Empties wastebaskets and empties and cleans ashtrays. Transports trash to outside dumpsters. Cleans and sanitizes bathroom and locker areas including: stools, urinals, sinks, mirrors, walls and floors. Replenishes bathroom supplies.
- Notifies appropriate personnel of necessary repairs needed and/or hazards. May perform minor and routine repairs/improvements. Replaces light bulbs.
- Responsible to ensure required paperwork is complete and accurate.
- Responsible to ensure all rules, regulations, policies and procedures are adhered to and maintained.
- Analyzes and recognizes deficiencies or problem areas and provides solutions to achieve desired results. Other duties assigned as needed.

REQUIRED QUALIFICATIONS

It is required the Public Area Cleaning personnel have at least a High School Diploma or GED.

SEND COMPLETE APPLICATION OR TRANSFER REQUEST TO:

Chele Kalstabakken chele.kalstabakken@7clans.com Human Resources Office,
20595 Center St. E, MN 56701 1-800-881-0712
Website: www.sevenclanscasino.com